



Initial Institution Approval Application

For Institutions Seeking to Offer Education Preparation in California

Institutions not currently approved by the Commission to prepare educators for California credentials and seeking eligibility to do so must successfully complete the required prerequisites before submitting this application form.

Using the drop downs and boxes below indicate how institution meets the two Initial Institutional Approval prerequisites. Fill out the applicable boxes below.

Prerequisite 1 - Enter the date you attended Accreditation 101. **March 25, 2019**

Public School/School District/County Office. Has approval of sponsorship from the agency's governing board. Documentation must be included.

Regional Accrediting Body (IHE ONLY):

CDS Code (LEA ONLY): **51 71464**

Proposed Program(s): **Teacher Induction Educator Preparation Program**

Contact Information:

Institution:	Yuba City Unified School District		
Address:	750 N. Palora Avenue		
City:	Yuba City	State:	CA
		Zip Code:	95991
President/Superintendent/Chief Operating Executive			
Name:	Doreen Osumi	Title:	Superintendent
Email Address:	dosumi@ycusd.org		
Dean/Director/Head of the Educator Preparation Unit			
Name:	Pamela Aurangzeb	Title:	Assistant Superintendent of Educational Services
Email Address:	paurangzeb@ycusd.org	Phone:	530-822-7611
Fiscal Contact			
Name:	Laura Estey	Title:	Director of Accounting
Email Address:	lestey@ycusd.org	Phone:	530-822-7670

Cost Recovery and Annual Accreditation Fees

Cost Recovery Fees: An institution not currently approved by the Commission that is seeking eligibility is subject to a Cost Recovery fees. An invoice will be sent to both the Dean/Director/Head of the Educator Preparation Unit and the fiscal contact identified in this application.

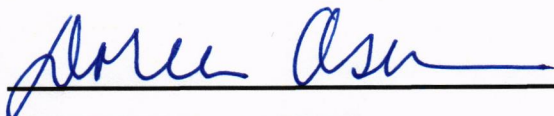
Annual Accreditation Fees: Once an institution successfully completes the Initial Institutional Approval process and is approved for Provisional Approval, it will be subject to Annual Accreditation fees. These fees are due annually and are composed of two parts: 1) an institution fee based on the average number of recommendations over the past 3 years and 2) a program fee based on the number and type of Commission-approved educator preparation programs offered by the institution.

Additional information about Cost Recovery and Annual Accreditation fees can be found [HERE](#)

Verification: Please check the appropriate boxes below:

- ☒ We understand that we cannot offer education preparation programs leading to a California credential until we receive both Initial Institutional Approval by the Commission and Initial Program Approval by the Committee on Accreditation.
- ☒ On behalf of the institution identified on this form, I verify that we will not represent to students, candidates, prospective candidates, members of the public or others that any coursework or programs we currently offer leads to a California credential, certificate, or authorization until we have been granted both Initial Institutional Approval by the Commission on Teacher Credentialing and Initial Program Approval.

I hereby signify my approval to submit this application for Initial Institutional Approval.



Signature President/Superintendent



Date

**RESOLUTION OF THE GOVERNING BOARD OF THE
YUBA CITY UNIFIED SCHOOL DISTRICT**

BOARD RESOLUTION NUMBER BR-1819-045

WHEREAS, the Yuba City Unified School District (YCUSD) is committed to hiring, supporting and retaining highly qualified teachers; and

WHEREAS, YCUSD recognizes the critical role that a quality Teacher Induction program plays in attracting, supporting and retaining quality educators.,

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Yuba City Unified School District authorizes entering into an agreement with the Commission on Teacher Credentialing (CTC) in order to continue steps toward becoming accredited as a Teacher Induction Program.

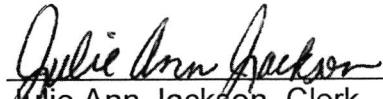
PASSED AND ADOPTED on this date, April 9, 2019 at a regular meeting of the Yuba City Unified School District Governing Board by the following vote:

Ayes: 6

Noes: 0

Abstain: 0

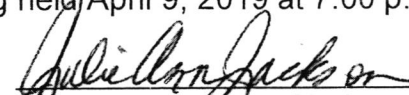
Absent: 1 (Fettus)


Julie Ann Jackson, Clerk


Brett Hancock, President

CLERK'S CERTIFICATE

I, Julie Ann Jackson, hereby certify that the foregoing is a full, true, and correct excerpt from the journal of the Governing Board of the Yuba City Unified School District, pertaining to the adoption of the foregoing Resolution at a regular meeting held April 9, 2019 at 7:00 p.m.


Julie Ann Jackson, Clerk