

## Title III Plan Expandable Template for Year 2 and Year 4

District/LEA Name <u>Yuba City Unified School District</u>		Date _____				
<i>INSTRUCTIONS: The template allows for adding rows for addressing required LEA <b>Goals</b>, and the corresponding <b>strategies, action steps, and tasks</b>. Cut and paste to add additional strategies, action steps or tasks.</i>						
<b>District/LEA SMART Goal 2A:</b>						
<b>Title: Annual Progress Learning English</b>						
<b>Description:</b> An increasing percentage of English Learners will gain at least one proficiency level on the annual CELDT.  By June 2013, the percentage of English learners making progress in learning English will increase from 53.8% to 60%, in order to move toward state defined expectations as measured by CELDT.						
<b>Strategy #1:</b>						
<b>Title: Alignment of Template to Standards</b>						
<b>Description:</b> District administrators, literacy coaches, and ELD teachers will align the YCUSD ELD Template to the ELA Framework, ELA standards, and ELD standards.						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Action Step 1 Title: Align the YCUSD Template to Standards</b>	<b>February 1, 2012</b>	<b>July 1, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs; Literacy Coaches; Site Principals</b>	<b>K-12 ELD Teaching Staff</b>		
<b>Description: A district-wide committee will be convened monthly to align the YCUSD ELD Template methods and strategies to the ELA Framework, ELA Standards, and ELD Standards in order to allow for observable and measurable behaviors that EL students will perform in ELD classes to demonstrate acquisition of English.</b>						
<b>Funding ( Y )</b>						

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Tag: (T3_Y4, T3_Y2)	Start Date	End Date	Person Responsible	Status		
<b>Task 1A Title: Create alignment to Framework and State Standards</b>	<b>February 1, March 7, April 4, May 2, June 6, 2012</b>	<b>July 1, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description: A committee comprised of district administrators, site administrators, literacy coaches, and ELD teachers will meet monthly to align the YCUSD ELD Template methods and strategies to the ELA Framework, ELA standards, and ELD standards.</b>						

	Start Date	End Date	Person Responsible	Status		
<b>Task 1B Title: Distribute standards-aligned ELD Template</b>	<b>August 1, 2012</b>	<b>December 21, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs, 5 Literacy Coaches and</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description: District staff will publish and distribute the document aligning the YCUSD ELD Template to the ELA Framework, ELA standards, and</b>						

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<b>ELD standards to all K-12 ELD teachers and district and site administrators.</b>			<b>3 PI Coordinators</b>			
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	Start Date	End Date	Person Responsible	Status		
<b>Task 1C Title:</b> <b>PD for ELD Template alignment</b>	<b>July 24, July 25, July 31, August 1, 2012</b>	<b>December 21, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs, 5 Literacy Coaches and 3 PI Coordinators</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> ELD teachers & admin will receive PD on the alignment of ELD Template to ELA Framework & ELA&ELD standards to assist teachers in the identification of language objectives appropriate to EL student levels.						
<b>Strategy 2:</b>						
<b>Title:</b> Administer formative ELD assessments						
<b>Description:</b> Formative ELD assessments will be administered to all EL students in every level of ELD on a monthly basis.						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title:</b> Formative assessment structure for ELD	June 13, 2012	April 10, 2013	<b>Mil Elliott, Coordinator of Instructional Programs, 5 Literacy Coaches and</b>	<b>K-12 ELD Teachers</b>		
<b>Description:</b> Formative ELD assessments will be developed by CELDT level and administered to all EL						

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<p>students on a monthly to provide data to inform ELD instruction. Formative assessments will be used to monitor the progress EL students make in the acquisition of English.</p> <p><b>Funding ( Y )</b></p>			<p><b>3 PI Coordinators</b></p>			
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<p><b><u>Title TASK 2A:</u></b> Develop ELD formative assessments</p> <p><b>Description:</b> A district-wide committee of administrators, Literacy Coaches and ELD teachers will be convened. The committee will meet bi-monthly to develop monthly, formative ELD assessments by CELDT level based on the ELD standards and ELD template methods.</p>	<p>June 13, August 8, October 10, December 12, 2012 February 13, April 10, 2013</p>	<p>April 10, 2013</p>	<p>Mil Elliott, Coordinator of Instructional Programs, 5 Literacy Coaches and 3 PI Coordinators</p>			
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<p><b><u>Title TASK 2B:</u></b> Develop administration schedule</p> <p><b>Description:</b> The committee will develop an administration schedule</p>	<p>August 8, 2012</p>	<p>September 1, 2012</p>	<p>Mil Elliott, Coordinator of Instructional Programs</p>			

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for formative assessments at each level of ELD. District staff will publish and distribute formative ELD assessments to all ELD teachers.						
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		<b><u>TASK A:</u></b>
<b><u>TASK 2C Title:</u></b> PD to administer ELD assessments	<b>August 27, 2012</b>	<b>October 26, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs, 5 Literacy Coaches and 3 PI Coordinators</b>			
<b>Description:</b> All ELD teachers will be trained to administer formative ELD assessments and how to effectively analyze the data.						
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b><u>TASK 2D Title:</u></b> Administer ELD assessments and analyze data	<b>September 21, October 19, November 16, December 21, 2012 February 1, March 1, March 28, May 24, 2013</b>	<b>May 31, 2013</b>	<b>Mil Elliott, Coordinator of Instructional Programs, 16 Site Principals (K-12)</b>			
<b>Description:</b> ELD teachers will administer ELD formative assessments to EL students monthly. ELD teachers will analyze results and use data to monitor, adjust, and differentiate ELD instruction.						

<b><u>Strategy 3:</u></b>
<b>Title: Monitor and Evaluate Implementation of ELD</b>
<b>Description: Site and district administrators will monitor and evaluate the implementation of ELD for English learners.</b>

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	Start Date	End Date	Person Responsible	Target Audience	Estimated Costs	Funding Sources
<b>Action Step Title:</b> <b>Monitor Implementation of ELD</b>	<b>February 1, 2012</b>	<b>June 7, 2013</b>	<b>Nancy Aaberg, Superintendent; Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs</b>	<b>K-12 ELD Teaching Staff</b>		
<b>Description:</b> Site and district administrators will conduct monthly classroom observations to observe systematic, explicit ELD instruction within the daily block of ELD (minimum of 45 minutes or one period daily) and to evaluate the effectiveness of the ELD program design.  <b>Funding ( N )</b>						

	Start Date	End Date	Person Responsible	Status		
<b>Task 3A Title:</b> <b>Admin Observations in ELD classrooms</b>	<b>February 29, March 30, April 30, May 31, 2012 September 28, October 31, November 30,</b>	<b>May 31, 2013</b>	<b>Nancy Aaberg, Superintendent; Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability;</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Admin conduct monthly observations in ELD classes to ensure full implementation of daily ELD instruction and minutes. Admin use the District's ELD Template checklist</b>						

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to evaluate effectiveness of instruction and provide timely, targeted feedback.	December 21, 2012 January 31, February 28, March 28, April 30, May 31, 2013		Mil Elliott, Coordinator of Instructional Programs; 16 Site Principals (K-12)			
	Start Date	End Date	Person Responsible	Status		
<b>Task 3B Title:</b> Debrief Admin Observations of ELD instruction	February 29, March 30, April 30, May 31, 2012	May 31, 2013	Nancy Aaberg, Superintendent; Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs; 16 Site Principals (K-12)	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> Admin review observation notes to evaluate effectiveness of ELD instruction and to identify common strengths/weaknesses of the ELD Template implementation. Share results monthly with ELD teachers at sites and bi-monthly at District Leadership meetings.	September 28, October 31, November 30, December 21, 2012 January 31, February 28, March 28, April 30, May 31, 2013					
<b>Strategy 4:</b> Title: Monitoring System for long-term ELs Description: Develop monitoring systems that permit district and school staff to collect, report, analyze, and interpret data regarding the linguistic and academic progress of long-term English learners to increase the percentage of ELs who gain at least one proficiency level						

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annually on CELDT.						
	Start Date	End Date	Person Responsible	Target Audience	Estimated Costs	Funding Sources
<b>Action Step Title:</b> <b>Use assessment data to monitor</b>	<b>September 1, 2012</b>	<b>May 31, 2013</b>	<b>Nancy Aaberg, Superintendent;</b> <b>Doreen Osumi, Assistant Superintendent;</b> <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b> <b>Mil Elliott, Coordinator of Instructional Programs</b>	<b>K-12 ELA teachers and K-12 ELD teachers</b>		
<b>Description:</b> Use standardized assessment data and ELD/ELA formative/benchmark data to monitor language development and academic achievement of long-term ELs monthly. Share strategies, modify Instructional practices, and adjust students' instructional settings.						
<b>Funding ( Y )</b>						

	Start Date	End Date	Person Responsible	Status		
<b>Task 4A Title:</b> <b>STAR, CAHSEE, and CELDT Meetings</b>	<b>September 1, November 9, 2012</b>	June 30, 2013	<b>Kelle Nelson, Coordinator of Assessment and Accountability,</b> <b>16 Site Principals (K-12)</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> Administrators and teachers will participate in collaborative data meetings to analyze STAR data in September, hand-scored CELDT data in November, and						
	<b>January 18, April 11, May 3, 2013</b>					



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CAHSEE data following each administration.						
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	Start Date	End Date	Person Responsible	Status		
<b>Task 4B Title: Data Collaboration Meetings</b>	<b>September 28, October 26, November 30, 2012</b>	<b>May 31, 2013</b>	16 Site Principals (K-12)	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> Monthly collaborative data meetings to analyze ELD and ELA formative and benchmark assessment data to determine linguistic and academic progress of long-term ELs. Effective support strategies shared and instruction modified based on outcomes.	<b>January 18, February 8, March 8, April 12, May 31, 2013</b>					

	Start Date	End Date	Person Responsible	Status		
<b>Task 4C Title: Monitor Data Collaboration Meeting and Outcomes</b>	<b>September 1, 2012</b>	June 30, 2013	Nancy Aaberg, Superintendent; 16 Site Principals (K-12)	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> Principals monitor monthly data collaboration meetings and review outcomes. Principals will report outcomes/ gains in student achievement to Superintendent quarterly. Committee of district/site admin						

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to develop format for the quarterly reports.						
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<b>Strategy 5:</b>						
<b>Title: ELD instruction in Kindergarten</b>						
<b>Description:</b> Implement daily ELD instruction in Kindergarten.						
<u>Action Step</u>	Start Date mm/dd/yyyy	End Date mm/dd/yyyy	Person Responsible	Target Audience	Estimated Costs	Funding Sources
<b>Action Step Title:</b> Ensure ELD instruction provided in Kindergarten.  <b>Description:</b> The district will ensure that the 15 minutes of ELD instruction is provided daily to all Kindergarten EL students.  <b>Funding ( Y )</b>	<b>August 27, 2012</b>	<b>June 7, 2013</b>	<b>Nancy Aaberg, Superintendent;</b> <b>Doreen Osumi, Assistant Superintendent;</b> <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b> <b>Mil Elliott, Coordinator of Instructional Programs;</b> <b>12 Site Principals (K-8)</b>	<b>Kindergarten Teachers</b>		
	Start Date	End Date	Person Responsible	Status		
<b>Task 5A Title:</b> Develop Daily Schedule	<b>March 1, 2012</b>	<b>March 30, 2012</b>	<b>Doreen Osumi, Assistant Superintendent;</b> <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b>			
<b>Description:</b> The district will develop a daily Kindergarten schedule that includes fifteen minutes of ELD instruction.						

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			<b>Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Task 5B Title:</b> Develop ELD Content for Kindergarten	<b>April 1, 2012</b>	<b>June 29, 2012</b>	<b>Nancy Aaberg, Superintendent; Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> District staff, literacy coaches, and kindergarten teachers will identify the YCUSD ELD Template methods and strategies that will be utilized to deliver daily ELD instruction to Kindergarten EL students.						
<b>Task 5C Title:</b> Train Kindergarten Teachers to Deliver ELD	<b>July 1, 2012</b>	<b>June 30, 2013</b>	<b>Mil Elliott, Coordinator of Instructional Programs; 5 Literacy Coaches</b>			
<b>Description:</b> District staff and literacy coaches will train Kindergarten ELD teachers in the YCUSD ELD Template methodologies and strategies to enable them to provide effective ELD instruction.						
<b>Task 5D Title:</b> Monitor Kindergarten ELD	<b>September 21, October 19, November 16, December 21, 2012 February 1, March 1,</b>	<b>May 31, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability;</b>			
<b>Description:</b> District and site administrators will monitor and evaluate monthly the delivery of Kindergarten ELD instruction through Kindergarten schedules						

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and classroom observations using the YCUSD ELD Template checklist.	<b>March 28, May 3, May 31, 2013</b>		<b>Mil Elliott, Coordinator of Instructional Programs, 12 Principals (K-8)</b>			
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<p><b>District/LEA SMART Goal 2B:</b> <b>Title: English Proficiency</b></p> <p><b>Description:</b> YCUSD will continue to meet the target for students attaining English proficiency as measured by CELDT.</p> <p><b>By June 2013, the percentage of English learners in US schools less than 5 years attaining English proficiency will increase from 18.8% to 20.1%, in order to meet state defined expectations as measured by CELDT.</b></p> <p><b>By June 2013, the percentage of English learners in US schools 5 or more years attaining English proficiency will increase from 45.6% to 46%, in order to meet state defined expectations as measured by CELDT.</b></p>
<p><b>District/LEA SMART Goal 2C :</b> <b>Title: AYP for EL Subgroup</b></p> <p><b>Description:</b> An increasing percentage of English learners will attain proficiency in English Language Arts and in Mathematics annually.</p> <p><b>By September 2013, the percentage of English Learners proficient in ELA will increase from 44.3% to 55.0% as measured by STAR in order to move toward State defined proficiency expectations in ELA.</b></p> <p><b>By September 2013, the percentage of English Learners proficient in Math will increase from 52% to 60% as measured by STAR in order to move toward State defined proficiency expectations in Math.</b></p> <p><b>By September 2013, the percentage of English Learners proficient on CAHSEE ELA will increase from 4% to 9% in order to move toward State defined proficiency expectations.</b></p> <p><b>By September 2013, the percentage of English Learners proficient on CAHSEE Math will increase from 14% to 19% in order to move toward State defined proficiency expectations.</b></p> <p><b>By August 2013, 95% of grade 7-12 EL students will be placed into appropriate, rigorous Math courses.</b></p>

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<p><b>By June 2013, the district will develop an instructional model that will ensure that Intermediate CELDT students receive ELD and strategic or intensive intervention in ELA or Math if needed.</b></p>						
<p><b>Strategy 1:</b>  <b>Title:</b> Full Implementation of ELA Instruction</p>						
<p><b>Description:</b> All English Learners will receive ELA instruction that is differentiated to meet their language needs.</p>						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<p><b>Title: Differentiated ELA Instruction</b></p> <p><b>Description:</b> K-12 ELA teachers provide effective differentiated instruction to include:</p> <ul style="list-style-type: none"> <li>- Focus on Reading, Writing, Listening, &amp; Speaking daily</li> <li>- Emphasis on use of academic language</li> <li>- Identification/ focus on daily Content &amp; Language Objectives</li> <li>- Use of SDAIE strategies</li> </ul> <p><b>Funding ( Y )</b></p>	<b>August 20, 2012</b>	<b>June 7, 2013</b>	<p><b>Doreen Osumi, Assistant Superintendent;</b>  <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b>  <b>Mil Elliott, Coordinator of Instructional Programs;</b>  <b>16 Site Principals (K-12)</b></p>	<b>K-12 ELA and ELD Teachers</b>		
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<p><b>Task 1A Title: Develop Observation Tools for grade 6-12 ELA</b></p> <p><b>Description:</b> District will develop ELA observation protocols and checklists for</p>	<b>March 1, 2012</b>	<b>July 31, 2012</b>	<p><b>Doreen Osumi, Assistant Superintendent;</b>  <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b></p>			

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grades 6-8 ELA and grades 9-12 English courses.			<b>Mil Elliott, Coordinator of Instructional Programs</b>			
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 1B Title: Monitor use of differentiated instruction</b>	<b>September 21, October 19, November 16, December 21, 2012 February 1, March 1, March 28, May 3, May 31, 2013</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Description:</b> Site admin monitor use of differentiation strategies, including specific differentiation for R-FEPs, during monthly classroom observations using the YCUSD ELA and SDAIE checklists to evaluate effectiveness of ELA instruction and provide targeted feedback.						
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 1C Title: Data Collaboration Meetings</b>	<b>September 28, October 26, November 30, 2012 January 18, February 8, March 8, May 31, 2013</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> One common ELA formative assessment administered monthly. Teachers participate in monthly data meetings to analyze data to determine linguistic/academic progress of ELs and R-FEPs. Strategies shared and instruction						

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differentiated based on outcomes.						
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 1D Title:</b> <b>Monitor Data Collaboration Meeting and Outcomes</b>	<b>September 28, October 26, November 30, 2012</b> <b>January 18, February 8, March 8, May 31, 2013</b>	<b>May 31, 2013</b>	<b>Nancy Aaberg, Superintendent;</b> <b>16 Site Principals (K-12)</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> Principals monitor monthly data collaboration meetings and review outcomes with staff. Outcomes/gains in student achievement for ELs and R-FEPs reported to Superintendent quarterly. Admin will develop a format for the quarterly reports.						
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 1E Title: Provide support in differentiation</b>	<b>November 2, 2012</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Description:</b> Site administrators will recommend teachers to participate in monthly coaching and/or bi-monthly PD opportunities provided by district staff, literacy coaches, and outside vendors.						

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<b>Strategy 2:</b>						
<b>Title:</b> Full Implementation of Mathematics Instruction						
<b>Description:</b> All English Learners will receive Math instruction that is differentiated to meet their language needs.						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title: Differentiated Math Instruction</b>  <b>Description:</b> K-12 Math teachers provide effective differentiated instruction to include: <ul style="list-style-type: none"> <li>- Math Content, Conceptual Knowledge, and Math Reasoning</li> <li>- Emphasis on academic language</li> <li>- Identification/ focus on daily Content and Language Objectives</li> <li>- Use of SDAIE strategies</li> </ul>	<b>August 20, 2012</b>	<b>June 7, 2013</b>	<b>Doreen Osumi, Assistant Superintendent;</b> <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b> <b>Mil Elliott, Coordinator of Instructional Programs;</b> <b>16 Site Principals (K-12)</b>	<b>K-12 Math Teachers</b>		
<b>Funding ( Y )</b>						
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 2A Title: Develop Observation Tools for grade 6-12 Math</b>  <b>Description:</b> District will develop Math observation protocols and checklists for grades 6-12 with a focus on both content and instructional strategies.	<b>March 1, 2012</b>	<b>July 31, 2012</b>	<b>Doreen Osumi, Assistant Superintendent;</b> <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b> <b>Mil Elliott, Coordinator of</b>			



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			Instructional Programs			
<b>TASK:</b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 2B Title: Monitor use of differentiated instruction</b> <b>Description:</b> Admin monitor differentiation strategies, including specific differentiation for R-FEPs, during monthly classroom observations using the YCUSD Math and SDAIE checklists to evaluate effectiveness of Math instruction and provide targeted feedback.	<b>September 21, October 19, November 16, December 21, 2012            February 1, March 1, March 28, May 3, May 31, 2013</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 2C Title: Data Collaboration Meetings</b> <b>Description:</b> One common Math formative assessment administered monthly. Teachers participate in monthly data meetings to analyze data to determine linguistic/academic progress of ELs and R-FEPs. Strategies shared and instruction differentiated based on outcomes.	<b>September 28, October 26, November 30, 2012            January 18, February 8, March 8, May 31, 2013</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		

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<b>Task:</b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 2D Title:</b> <b>Monitor Data Collaboration Meeting and Outcomes</b>	<b>September 28, October 26, November 30, 2012</b> <b>January 18, February 8, March 8, May 31, 2013</b>	<b>May 31, 2013</b>	<b>Nancy Aaberg,</b> Superintendent; <b>16 Site Principals (K-12)</b>	<input type="checkbox"/> not begun <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> suspended		
<b>Description:</b> Admin monitor monthly data collaboration meetings and review outcomes. Principals report outcomes/gains in achievement to Superintendent quarterly. Committee of admin to develop a format for the quarterly reports.						
<b>Task:</b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 2E Title: Provide support in differentiation</b>	<b>November 2, 2012</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Description:</b> Site administrators will recommend teachers to participate in coaching and professional development opportunities provided by district staff and outside vendors.						

<b>Strategy 3:</b> <b>Title: Appropriate Math Placement</b>
<b>Description:</b> Grade 8- 12 EL students will be placed into appropriate, rigorous Math courses.

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<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title: Appropriate Math instruction for grade 8-12 ELs</b> <b>Description:</b> The district will ensure appropriate, rigorous Math placement for all grade 8-12 EL students. <b>Funding ( Y )</b>	<b>February 28, 2012</b>	<b>June 7, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>	<b>Grade 8-12 Math Teachers</b>		
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 3A Title: Protocol for Grade 8 Math Placement</b> <b>Description:</b> A committee of Grade 7-12 Math teachers and counselors will develop a protocol to ensure the placement of EL students into appropriate, rigorous Math courses.	<b>April 1, 2012</b>	<b>May 30, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 3B Title: Implement and Monitor Grade 8-12 Math Placement</b> <b>Description:</b> Grade 8-12 EL students will be placed into appropriate, rigorous Math courses based on the established protocol. Site administrators and	<b>May 1, 2012</b>	<b>June 7, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; 9 Site Principals (8-12)</b>			

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counselors will monitor student placement at the beginning of each semester/term.						
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<b>Strategy 4:</b>						
<b>Title: Strategic/Intensive intervention for Grade 4-12 ELs</b>						
<b>Description: The district will work to implement an instructional delivery model that addresses the intervention needs of Intermediate EL students in order to move them toward linguistic and academic proficiency.</b>						
<b><u>ACTION STEP 1:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title: Implement strategic &amp; intensive ELA interventions</b>	<b>February 6, 2012</b>	<b>July 31, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>	<b>Grade 4-12 ELA Strategic and Intensive Intervention Teachers</b>		
<b>Description:</b> Admin and ELA teachers will analyze current allocation of instructional minutes to develop a delivery model that will incorporate time for strategic/ intensive interventions for ELs at the Intermediate CELDT level.						
<b>Funding ( Y )</b>						
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 4A Title: Analyze Instructional Minutes</b>	<b>February 6, 2012</b>	<b>March 31, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> District staff, site administrators, and grade 4-12 ELA/English teachers will analyze instructional minutes to identify opportunities for strategic and intensive ELA instruction.						

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<b>Task 4B Title: Implement Delivery Model for ELA Interventions</b>	<b>February 6, 2012</b>	<b>June 7, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> Admin and grade 4-12 ELA/English teachers develop delivery models for strategic/intensive interventions by grade level spans. ELs at the Intermediate CELDT level will be placed into strategic or intensive interventions based on formative/benchmark data.						
<b>TASK:</b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 4C Title: Monitor Progress in ELA Interventions</b>	<b>September 14 and 28, October 12 and 26, November 16 and 30, December 14, 2012 January 18, February 8 and 22, March 8 and 22, May 24, 2013</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Description:</b> Formative assessments administered every two weeks. Teachers participate in monthly data meetings to analyze data to determine efficacy of ELA strategic/intensive intervention. Strategies shared and instruction differentiated based on outcomes.						
<b>Task 4D Title: Monitor and Evaluate ELA Interventions</b>	<b>September 28, October 26, November 30, 2012 January 18, February 8,</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Description:</b> Site administrators will monitor the effectiveness of strategic						

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and intensive ELA interventions during monthly classroom observations using the observation checklists and provide timely, targeted feedback to intervention teachers.	<b>March 8, May 31, 2013</b>					
<b><u>ACTION STEP 2:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title: Implement Strategic/intensive Math interventions</b>	<b>February 6, 2012</b>	<b>July 31, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>	<b>Grade 4-12 Math Strategic and Intensive Intervention Teachers</b>		
<b>Description:</b> Admin and Math teachers analyze allocation of current instructional minutes to develop a delivery model to incorporate time for strategic/intensive interventions for ELs at the Intermediate CELDT level.						
<b>Funding ( Y )</b>						
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 4E Title: Analyze Instructional Minutes</b>	<b>February 13, 2012</b>	<b>April 5, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> District staff, site administrators, and grade 4-12 Math teachers will analyze instructional minutes to identify opportunities for strategic and intensive Math instruction.						
<b>Task 4F Title: Implement Delivery Model for Math Intervention</b>	<b>February 13, 2012</b>	<b>April 5, 2012</b>	<b>Doreen Osumi, Assistant</b>			

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<b>Description:</b> Admin and grade 4-12 Math teachers develop delivery models for strategic/intensive interventions by grade level spans. ELs at the Intermediate CELDT level will be placed into strategic or intensive interventions based on formative/benchmark data.			<b>Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b><u>TASK:</u></b>	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 4G Title: Monitor Progress in Math Interventions</b>	<b>September 14 and 28, October 12 and 26, November 16 and 30, December 14, 2012 January 18, February 8 and 22, March 8 and 22, May 24, 2013</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Description:</b> Formative assessments administered every two weeks. Teachers participate in monthly data meetings to analyze data to determine efficacy of Math strategic/intensive intervention. Strategies shared and instruction differentiated based on outcomes.						
<b>Task 4H Title: Monitor and Evaluate Math Interventions</b>	<b>September 28, October 26, November 30, 2012 January 18, February 8, March 8, May 31, 2013</b>	<b>May 31, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Description:</b> Site administrators will monitor the effectiveness of strategic and intensive Math interventions during monthly classroom observations using						

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the observation checklists and provide timely, targeted feedback to intervention teachers.						
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<p><b>District/LEA SMART Goal 2D :</b>  <b>Title: High Quality Professional Development</b></p>						
<p><b>Description:</b> High quality PD for teachers/admin to improve achievement levels of ELs.</p> <p><b>By June 2013, 100% of ELD teachers receive PD related to the YCUSD research-based ELD Template discrete-skills-based model's methods/strategies to improve ELs' attainment of English language proficiency as determined by CELDT and district formative /benchmark ELD assessments.</b></p> <p><b>By June 2013, 95% of K-12 Math teachers receive PD in Math content, research-based instructional and SDAIE strategies to improve ELs' achievement, as determined by STAR/benchmark assessments.</b></p> <p><b>By June 2013, 95% of 6-12 ELA teachers receive PD in adopted ELA curricula, research-based instructional and SDAIE strategies to improve ELs' achievement, as determined by STAR/benchmark assessments.</b></p> <p><b>By June 2013, 100% of admin receive PD in effective ELA, ELD, SDAIE, and Math instructional strategies to evaluate instructional programs and provide reinforcement/refinement feedback to increase teachers' effectiveness related to instruction for ELs.</b></p>						
<p><b>Strategy 1:</b>  <b>Title: Provide training to all ELD teachers.</b></p>						
<p><b>Description:</b> All ELD teachers will receive professional development related to the YCUSD research-based ELD Template discrete-skills-based model's methods and strategies.</p>						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title:</b> Develop and implement ELD professional development.	<b>March 1, 2012</b>	<b>June 1, 2013</b>	<b>Mil Elliott, Coordinator of Instructional</b>	<b>K-12 ELD Teachers</b>		



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<p><b>Description:</b> Develop content and activities for the ELD trainings, establish training calendar, and train all ELD teachers.</p> <p><b>Funding ( Y )</b></p>			<p><b>Programs, 5 Literacy Coaches</b></p>			
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<p><b>Task 1A Title:</b> Develop ELD trainings.</p> <p><b>Description:</b> Develop trainings to enhance teachers' knowledge of research-based ELD methods; increase knowledge related to ELD instruction; build a broader repertoire of EL strategies; and provide a model for collaborative conversations focused on ELs' data.</p> <p><b>Funding ( Y )</b></p>	<b>March 1, 2012</b>	<b>August 1, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs, 5 Literacy Coaches</b>			
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<p><b>Task 1B Title:</b> Establish calendar for ELD trainings.</p> <p><b>Description:</b> Set dates, notify teachers, and schedule substitutes to release ELD</p>	<b>July 1, 2012</b>	<b>August 1, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs</b>			

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teachers for the trainings.						
<b>Funding (N)</b>						
<b>Task 1C Title:</b> Train all K-12 ELD teachers.	<b>September 1, November 1, 2012 January 14, March 11, May 20, 2013</b>	<b>June 30, 2013</b>	<b>Mil Elliott, Coordinator of Instructional Programs, 5 Literacy Coaches</b>			
<b>Description:</b> Provide bi-monthly training for all K-12 ELD teachers.						
<b>Funding (Y)</b>						

<b>Strategy 2:</b>						
<b>Title:</b> Provide training to K-12 Math teachers.						
<b>Description:</b> K-12 Math teachers will receive professional development in Math content, research-based instructional strategies, and SDAIE strategies to improve EL students' achievement in Mathematics.						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title:</b> Implement Math professional development.	<b>March 1, 2012</b>	<b>June 1, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; Kelle Nelson, Coordinator of Assessment and Accountability</b>			
<b>Description:</b> Identify and contract with outside vendors to provide Math trainings, establish training calendar, and train K-12 Math teachers.						
<b>Funding (Y)</b>						
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		

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<p><b>Task 2A Title:</b> Contract with outside vendors.</p> <p><b>Description:</b> Bi-monthly Math trainings focused on adopted math curricula; scaffolding techniques; use of content/language obj that address language demands of math; implementation of research-based instructional/SDAIE practices; and effective use of UA components.</p> <p><b>Funding ( Y )</b></p>	<p><b>March 1, 2012</b></p>	<p><b>August 1, 2012</b></p>	<p><b>Doreen Osumi, Assistant Superintendent;</b>  <b>Mil Elliott, Coordinator of Instructional Programs;</b>  <b>Kelle Nelson, Coordinator of Assessment and Accountability</b></p>			
	<p><b>Start Date</b></p>	<p><b>End Date</b></p>	<p><b>Person Responsible</b></p>	<p><b>Status</b></p>		
<p><b>Task 2B Title:</b> Establish calendar for Math trainings.</p> <p><b>Description:</b> Set dates, notify teachers, and schedule substitutes to release K-12 Math teachers for the trainings.</p> <p><b>Funding ( Y )</b></p>	<p><b>July 1, 2012</b></p>	<p><b>August 15, 2012</b></p>	<p><b>Doreen Osumi, Assistant Superintendent;</b>  <b>Mil Elliott, Coordinator of Instructional Programs;</b>  <b>Kelle Nelson, Coordinator of Assessment and Accountability</b></p>			
<p><b>Task 2C Title:</b> Train K-12 Math teachers.</p>	<p><b>September 13,</b></p>	<p><b>June 30, 2013</b></p>	<p><b>Doreen Osumi, Assistant</b></p>			

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<b>Description:</b> Contracted outside vendors will provide bi-monthly training for K-12 Math teachers.	<b>November 15, 2012</b>		<b>Superintendent; Mil Elliott, Coordinator of Instructional Programs;</b>			
<b>Funding ( Y )</b>	<b>January 24, March 14, May 23, 2013</b>		<b>Kelle Nelson, Coordinator of Assessment and Accountability</b>			

<b>Strategy 3:</b>						
<b>Title:</b> Provide training to grade 6-12 ELA teachers.						
<b>Description:</b> Grade 6-12 ELA teachers will receive professional development in the district’s adopted ELA curricula, research-based instructional strategies, and SDAIE strategies to improve EL students’ achievement in English language arts.						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title:</b> Implement ELA professional development.	<b>March 1, 2012</b>	<b>June 30, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; Kelle Nelson, Coordinator of Assessment and Accountability</b>			
<b>Description:</b> Contract with textbook publisher and outside vendors to provide bi-monthly ELA training for grades 6-12, establish training calendar, and train grade 6-12 ELA teachers.						
<b>Funding ( Y )</b>						
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 3A Title:</b> Contract with textbook publisher and	<b>March 1, 2012</b>	<b>May 1, 2012</b>	<b>Doreen Osumi, Assistant</b>			

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outside vendors.			<b>Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> Bi-monthly ELA trainings focused on adopted math curricula; scaffolding techniques; use of content/language obj that address language demands of math; implementation of research-based instructional/SDAIE practices; and effective use of UA components.						
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 3B Title:</b> Establish calendar for grade 6-12 ELA trainings.	<b>March 15, 2012</b>	<b>July 31, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> Set dates, notify teachers, and schedule substitutes to release grade 6-12 ELA teachers for the trainings.						
<b>Task 3C Title:</b> Train grade 6-12 ELA teachers.	<b>September 20, November 29, 2012 January 31, March 21, May 21, 2013</b>	<b>June 30, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> Textbook publisher and contracted outside vendors will provide bi-monthly training for grade 6-12 ELA teachers.						

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<b>Strategy 4:</b>						
<b>Title:</b> ELA, ELD, SDAIE, & Math PD for YCUSD Admin						
<b>Description:</b> All district and site administrators will receive professional development in effective, research-based ELA, ELD, SDAIE, and Math instructional strategies in order to evaluate instructional programs and provide reinforcement and refinement feedback to increase the efficacy of teachers' practices related to instruction for EL students.						
<b><u>ACTION STEP:</u></b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Title:</b> ELA, ELD, SDAIE, and Math training for admin	<b>March 1, 2012</b>	<b>June 1, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; Kelle Nelson, Coordinator of Assessment and Accountability</b>	<b>District and Site Administrators (K-12)</b>		
<b>Description:</b> Develop content and activities for the ELD and SDAIE trainings, contract with textbook publisher and outside vendors to provide ELA and Math trainings, establish training calendar, and train all YCUSD district and site administrators.						
<b>Funding ( Y )</b>						
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 4A Title:</b> Develop ELD and SDAIE training.	<b>March 1, 2012</b>	<b>August 1, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; Kelle Nelson, Coordinator of</b>			
<b>Description:</b> Develop and publish content and activities for administrative ELD and SDAIE trainings which will focus on effective ELD and SDAIE strategies, monitoring						

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of ELD and SDAIE instruction, and providing constructive feedback to teachers.			<b>Assessment and Accountability</b>			
<b>Task 4B Title:</b> Contract with textbook publisher and vendors.	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Description:</b> Contract with textbook publisher and vendors to provide ELA and Math trainings for district and site administrators. Content to focus on: effective instructional strategies, monitoring instruction, and providing reinforcement/refinement feedback.	<b>March 1, 2012</b>	<b>June 1, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; Kelle Nelson, Coordinator of Assessment and Accountability</b>			
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 4C Title:</b> Calendar ELA, ELD, SDAIE, and Math trainings.	<b>May 1, 2012</b>	<b>August 1, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; Kelle Nelson, Coordinator of Assessment and Accountability</b>			
<b>Description:</b> Set dates and notify administrators of the ELA, ELD, SDAIE, and Math training dates.						

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<b>Task 4D Title:</b> Train YCUSD admin in ELA, ELD, SDAIE, and Math.	<b>June 12, August 8, October 15, December 10, 2012 January 28, March 11, May 13, June 18, 2013</b>	<b>June 30, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Mil Elliott, Coordinator of Instructional Programs; Kelle Nelson, Coordinator of Assessment and Accountability</b>			
<b>Description:</b> Train admin in ELA, ELD, SDAIE, and Math instructional methods/ strategies to monitor effectiveness of instruction and provide timely reinforcement/refinement feedback to increase the efficacy of teachers' practices.						

<b>District/LEA SMART Goal 2E :</b> <b>Title:</b> Parent and Community Participation						
<b>Description:</b> An increasing percentage of English learners' parents will be active participants in the education of their children.  By June 2013, YCUSD sites will improve and increase parent outreach strategies so that 100% of schools will have an ELAC which meets on a regular basis and has representation at DELAC.						
<b>Strategy 1:</b> <b>Title:</b> Knowledge of policies, procedures, and programs.						
<b>Description:</b> School sites will assist parents of ELs in gaining knowledge about school policies, procedures, programs, and expectations.						
	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Action Step 1 Title:</b> Provide orientation meetings for EL parents.	<b>August 1, 2012</b>	<b>June 15, 2013</b>	<b>Doreen Osumi, Assistant Superintendent;</b>	<b>Parents of incoming Kinder and</b>		



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<p><b>Description:</b> New student orientation meetings, focused on district EL policies, procedures, and programs, will be held for parents of both incoming kindergarteners and newly enrolled EL students in grades 1-12.</p> <p><b>Funding ( Y )</b></p>			<p><b>Kelle Nelson, Coordinator of Assessment and Accountability;</b>  <b>Mil Elliott, Coordinator of Instructional Programs;</b>  <b>16 Site Principals (K-12)</b></p>	<p><b>newly enrolled grade 1-8 EL students.</b></p>		
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<p><b>Task 1A Title:</b> Provide Kindergarten Orientation.</p> <p><b>Description:</b> Kindergarten orientation will be held at each elementary site prior to the start of the school year. District staff will provide a sample script and activities.</p>	<b>August 1, 2012</b>	<b>September 1, 2012</b>	<p><b>Doreen Osumi, Assistant Superintendent;</b>  <b>Kelle Nelson, Coordinator of Assessment and Accountability;</b>  <b>Mil Elliott, Coordinator of Instructional Programs;</b>  <b>12 Site Principals (K-8)</b></p>			
<p><b>Task 1B Title:</b> Provide New EL Student (grades 1-12) Orientation.</p> <p><b>Description:</b> YCUSD will conduct orientation meetings</p>	<b>September 27, 2012</b> <b>February 7, 2013</b>	<b>February 7, 2013</b>	<p><b>Doreen Osumi, Assistant Superintendent;</b>  <b>Kelle Nelson, Coordinator of</b></p>			

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twice per year (fall and spring) for the parents of newly enrolled grade 1-12 EL students. District staff will develop an agenda/plan template for the meetings.			<b>Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs</b>			
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 1C Title:</b> Recruit EL parents to participate in ELACs/DELAC.	<b>March 1, 2012</b>	<b>October 1, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Description:</b> YCUSD will provide sites with recruitment strategies and a menu of events.						

<b>Strategy 2:</b>						
<b>Title:</b> Increase parent knowledge of effective English Learner strategies.						
<b>Description:</b> YCUSD and site principals will provide parents with information related to effective EL strategies through monthly newsletters and parent education classes.						
	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Action Step 2A Title:</b> Provide monthly EL strategies	<b>March 1, 2012</b>	<b>May 1, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Kelle Nelson,</b>	<b>Parents of K-12 EL Students</b>		
<b>Description:</b> District office						

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will produce monthly articles describing effective strategies parents can use at home to be published in site newsletters.  <b>Funding ( Y )</b>			<b>Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs; 5 Literacy Coaches and 3 PI Coordinators</b>			
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 2A Title:</b> Write monthly research-based articles	<b>March 1, April 2, May 1, September 10, October 15, November 13, December 10, 2012, January 14, February 12, March 11, April 15, May 13, 2013</b>	<b>May 13, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs; 5 Literacy Coaches and 3 PI Coordinators</b>			
<b>Task 2A Description:</b> District staff will write monthly research-based articles describing effective strategies for home use to increase EL student achievement.						
<b>Task 2B Title:</b> Translate monthly research-based articles	<b>March 1, 2012</b>	<b>May 1, 2013</b>	<b>2 District Educational Services</b>			

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<b>Task 2B Description:</b> District office staff will translate the monthly research-based articles into major languages (15%+ of EL students).			<b>Translators</b>			
<b>Task 2C Title:</b> Disseminate monthly research-based articles	<b>March 1, 2012</b>	<b>May 1, 2013</b>	<b>Educational Services Clerk</b>			
<b>Task 2C Description:</b> District office staff will disseminate the monthly research-based articles and translations to all sites.						
<b>Task 2D Title:</b> Publish the research-based articles	<b>March 1, 2012</b>	<b>May 1, 2013</b>	<b>16 Site Principals (K-12)</b>			
<b>Task 2D Description:</b> Site staff will publish the research-based articles and translations in their monthly site newsletters.						

<b>Strategy 3:</b>						
<b>Title:</b> Provide parent education sessions.						
<b>Description:</b> YCUSD will provide parent education sessions on topics determined in consultation with parents to help them become more active participants in their child's education. Education sessions will be held by the district semi-annually in the fall and spring.						
	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy	<b>Person Responsible</b>	<b>Target Audience</b>	<b>Estimated Costs</b>	<b>Funding Sources</b>
<b>Action Step 3 Title:</b> Offer parent education sessions.	<b>March 1, 2012</b>	<b>May 30, 2013</b>	<b>Doreen Osumi, Assistant Superintendent; Kelle Nelson,</b>	<b>Parents of K-12 EL Students</b>		
<b>Description:</b> YCUSD will develop and implement						

## Title III Plan Expandable Template for Year 2 and Year 4

parent education sessions to focus on areas of need identified by the annual parent Needs Assessment.  <b>Funding ( Y )</b>			<b>Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs</b>			
	<b>Start Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Status</b>		
<b>Task 3A Title:</b> Refine, disseminate, and tally EL Needs Assessment.	<b>March 1, 2012</b>	<b>June 15, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs;</b>			
<b>Task 3A Description:</b> YCUSD district office staff will refine, disseminate, and tally EL Needs Assessment.						
<b>Task 3B Title:</b> Develop and implement parent education sessions.	<b>June 18, 2012</b>	<b>August 31, 2012</b>	<b>Doreen Osumi, Assistant Superintendent; Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs</b>			
<b>Task 3B Description:</b> YCUSD district office staff will develop the parent education sessions for the 2012-2013 school year to be offered in the fall and spring. YCUSD will identify staff or vendors to provide parent education sessions.						

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<b>Task 3C Title:</b> Parent education plan to DELAC for input/ feedback.	<b>October 1, 2012</b>	<b>October 31, 2012</b>	<b>Mil Elliott, Coordinator of Instructional Programs</b>		
<b>Task 3C Description:</b> District office staff will present the parent education plan to DELAC at the first fall meeting for discussion, input, and feedback.					
<b>Task 3D Title:</b> Provide parent education sessions	<b>November 8, 2012 March 14, 2013</b>	<b>March 28, 2013</b>	<b>Kelle Nelson, Coordinator of Assessment and Accountability; Mil Elliott, Coordinator of Instructional Programs</b>		
<b>Task 3D Description:</b> District and site staff will schedule parent education sessions. EL parents will be invited to participate in the parent education sessions via newsletters, flyers, and auto-dialer system. Provide 2 parent education sessions.					
<b>District/LEA SMART Goal 2F :</b>					
<b>Title:</b> Parental Notification					
<b>Description:</b> Parents of EL students will be informed about their children’s instructional placement and achievement.					
By June 2013, YCUSD will continue to meet 100% of state and federal guidelines and timelines regarding parent notification.					